



**Yellow Rose Chapter of the Texas Municipal Clerks Association
MINUTES
Thursday, June 12, 2025**

The Yellow Rose Chapter of the Texas Municipal Clerks Association convened their meeting on Thursday, June 12, 2025, hosted by the City of Mansfield, at Mansfield City Hall. The meeting was made available for in-person attendance.

Attendees:

Bobbie Jo Taylor - Alvarado	Mona Lisa Galicia – Grand Prairie
Amanda Campos, Burleson	Jordan Bowens – Grand Prairie
Lisandra Leal, Burleson	Cynthia Olguin – Hutchins
Belinda Berg, Cedar Hill	Holly Russell – Keene
Rosie Ericson, Cedar Hill	Karen Ballesteros - Mansfield
Ivy Peterson, Cleburne	Susana Marin – Mansfield
Sabrina Del Bosque – Crandall	Keera Seiger – Mansfield
Alicia Thomas – DeSoto	Erin Zaidle – Palmer
LaGerrisyn Runnels – DeSoto	Sumer Coulston – Red Oak
Sofine Lewis – Duncanville	Laura Jack – Red Oak
Gloria Colvin – Grand Prairie	Amber Villarreal - Waxahachie

I. Welcome and Introductions by Cynthia Olguin, Yellow Rose Chapter President at 11:30 am

President Olguin welcomed the attendees and thanked the City of Mansfield for hosting the June meeting. President Olguin introduced Mr. Joe Smolinski, City Manager, City of Mansfield, who generously welcomed the chapter to the City of Mansfield.

II. Legislative Update

- a. Legislative Updated provided by Ariel Aubel, Paralegal, City of Mansfield.

City of Mansfield Paralegal, Ariel Aubel, led the Chapter in a group round table discussion on changes made by the Texas Legislature that could directly affect local municipalities. Some of the discussion points included responding to non-responsive Public Information Requests, Publication of the Agenda three business days in advance of public meetings, newspaper publications, and election updates. The group also discussed the changes in the law regarding posting severance pay agreements on the city's website as well as the maximum allowable amount of time that can be made in a severance package.



III. Business Meeting

- a. Consider approving the April 10, 2025, meeting minutes.

Amanda Campos of Burleson motioned to approve the minutes. Ivy Peterson of Cleburne seconded the motion. The motion carried unanimously.

- b. Consider approving financial reports through the period ending May 30, 2025.

The financial reports were postponed until the next business meeting to seek clarification regarding a payment of scholarship funds.

- c. Receive and consider the 2025 Yellow Rose Chapter Audit Report.

Belinda Berg of Cedar Hill updated the chapter on the findings of the Yellow Rose Chapter Audit Report. Ms. Berg reported that the Audit Committee was able to report a clean Audit Report for acceptance by the chapter.

Susana Marin of Mansfield motioned to accept the 2025 Yellow Rose Chapter Audit Report. Mona Lisa Galicia of Grand Prairie seconded the motion. The motion carried unanimously.

- d. Receive nominations and vote for the Municipal Clerk of the Year.

Municipal Clerk of the Year Committee Chair, Amanda Campos of Burleson, advised the chapter of two separate awards for Municipal Clerk of the Year. Ms. Campos recommended the chapter select a candidate to be submitted to the Texas Municipal Clerks Association for consideration at the 2025 Advanced Institute as the TMCA Clerk of the Year. Ms. Campos suggested that the Chapter take nominations from the floor for the selection of this candidate. Ms. Campos stated that the chapter will also select, by upcoming nomination, a Clerk who will be Yellow Rose Chapter Municipal Clerk of the Year.

Amanda Campos of Burleson motioned to select Cynthia Olguin of the City of Hutchins to represent the Yellow Rose Chapter as Clerk of the Year to the Texas Municipal Clerk's Association. Ivy Peterson of Cleburne seconded the motion. The motion carried unanimously.



Ms. Campos further explained that a new award for Deputy or Assistant Municipal Clerk has been established by the Texas Municipal Clerk's Association and recommended that a nomination be made to present to TMCA.

Lisandra Leal motioned to select Monica Solko of Burleson to represent the Yellow Rose Chapter as our selection for Deputy or Assistant Municipal Clerk of the Year to the Texas Municipal Clerk's Association. Bobbie Jo Taylor of Alvarado seconded the motion. The motion carried unanimously.

e. Committee Updates

The chapter requested that Ivy Peterson with Cleburne and Holly Russell of Keene fill in the role of Legislative Committee Chair due to a vacancy. Ms. Peterson and Ms. Russell agreed.

IV. Announcements

a. Upcoming Chapter Meetings

- a. August 7th – Hosted by the City of Grand Prairie
- b. October 9th – Hosted by the City of Venus
- c. December – 4th – Hosted by the City of Hutchins

b. Upcoming Deadlines

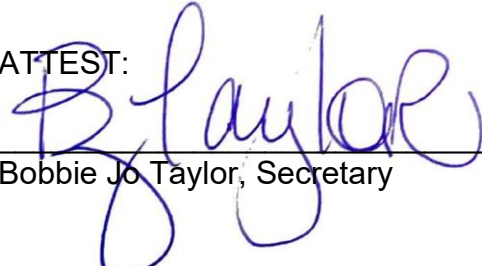
- Texas Municipal Clerk's Association Scholarship Applications Due June 15th, 2025.

V. Adjournment

There being no further business, President Olguin adjourned the meeting at 1:07 p.m.



Cynthia Olguin, President

ATTEST:


Bobbie Jo Taylor, Secretary